

Windsor Academy Application for Admission

The legal guardian ("Parents") is required to apply for admission to Windsor Academy, Inc. ("School") on each student by providing requested information and the payment of a testing fee (\$70) which is non-refundable.

As the Parent, I submit the following information concerning my child as complete and accurate:

Student Full Name: _____ Student prefers to be called: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Social Security # _____ Age: _____ DOB _____ Rising Grade _____

School History

Has student ever repeated a grade: Yes No If yes, what grade(s) _____

Last School Attended: _____

Complete Street Address _____ City _____ St _____ Zip _____

Has your child ever been dismissed or suspended at any school? Yes No If yes, please describe:

Physical/Mental History

Has your child been diagnosed with at learning disability such as ADD/ADHD? Yes No *If yes, a copy of the psychological evaluation must be turned in with this application.*

Does your child have any physical or emotional disability? Yes No Explain: _____

Parental Information

Mother's Name: _____ SS# _____ Place of Employment _____

Complete Home Address _____ Phone (Home) _____ (Work-Cell) _____

Father's Name _____ SS# _____ Place of Employment _____

Complete Home Address _____ Phone (Home) _____ (Work-Cell) _____

Parents' E-Mail address _____

Other

If you were recommended by a family with children currently enrolled at Windsor Academy, please list their name:

The Parent or Guardian executing this application certifies they are authorized to execute on their behalf and on the behalf of all others having a parental relationship to student.

Print Parent Name _____ Parent Signature _____ Date _____
(see Conditions on back)

Conditions for Admission

The application for the student is subject to the stated conditions herein and to any changes that may hereinafter occur as determined by the Board of Directors to be in the best interest of Windsor Academy and those in attendance.

1. Application: The Headmaster will require the Student to take an admission test and the Parent must provide the most recent report card before the application can be reviewed for approval. The Headmaster will approve all applications, although questionable situations may be referred to the Board of Directors.
2. Age Requirement: Proof of age must be verified by a copy of a birth certificate (certified if requested) Any student entering K4 must be 4 years of age before September 30 of the school year they are applying for. New students applying for K5 must be 5 years of age on or before September 1 of the school year they are applying for and new students applying for 1st grade must be 6 on or before September 1 of the school year they are applying for.
3. Testing Fee: A \$70 non-refundable testing fee for any Student applying for grades K5-12 will be charged and is to be paid upon submittal of the application to Windsor Academy.
4. Tuition and other fees: This information can be referenced using the school year for applying Payment Schedule. The Headmaster will provide this information with policies or expectations set by the Board of Directors.
5. Physical Exam: The Parent is responsible for providing written documentation from the family physician or Health Department verifying completing all required immunizations for school. A completed School Certificate of Immunization (form 3231) is required for all students.
6. Dismissal: Windsor Academy reserves the right to dismiss at any time any Student who, in the opinion of the Headmaster, does not meet the scholastic standard established by Windsor Academy, or who does not abide by the rules and regulations set by the officials or Headmaster. Dismissal may be appealed to the Board of Directors, whose decision is final. Upon dismissal the Student and the Parent/Guardian forfeit all fees and tuition.
7. Damage to Property: If damage to facilities or grounds is incurred as the result of the said Student actions, the Parent/Guardian agrees to pay in full to Windsor Academy a sum that would be required for repair or replace damage.
8. Assessments: It is understood and agreed upon by the Parent that the Board of Directors may implement an assessment during the school year, but will be done only as an extreme financial necessity.

Windsor Academy is a non-profit organization and does not discriminate because of race, creed, color or national origin.

I have read all the above conditions. I understand the intent and I commit to follow each expectation.

Parent/Guardian Signature _____ Date _____